

## **Job Specification: Fabricator/Welder**

### **Key working relationships**

Reporting directly to the Production Supervisor

### **The Role**

Generally you shall be employed as a welder/fabricator and will work within all disciplines of CSG's normal engineering business.

### **The Requirement**

Your duties shall be wide ranging and will embrace all day to day manufacturing processes in addition to supervising workshop activities.

An outline of duties shall include the following, but by no means be exhaustive.

- Working to detailed drawings and written works instructions, all in accordance with our standard operating procedures.
- Marking out, cutting, drilling, milling mainly mild steel but also non ferrous metals on occasions.
- Full welding using MIG and arc plant to normal fabrication tolerances.
- Fitting, including drilling, tapping, reaming and other associated procedures.
- Final fitting of finished products.
- Using oxy-acetylene for cutting, occasional braising, shaping, bending etc.
- Materials - normally standard box, angles and flats, sheet and plate.
- Maintaining the workplace in a tidy businesslike fashion, maintaining levels of consumables and other stores.
- Receiving and unloading raw materials and other deliveries.
- Using the fork lift and or overhead crane for unloading/loading deliveries, moving and turning over work etc.

- You will be directly responsible to our Production Supervisor, who will undertake all responsibilities in connection with your day to day duties.
- You will be expected to perform all administration tasks within CSG's statutory operation system - full details will be provided on commencement of employment.

You are expected to make known to your line manager specific requirements with regard to product and system training, so that appropriate action including training programmes, product familiarisation etc can be undertaken.

Your employment shall be probationary for the first six months by which time you should be familiar with the production and process requirements of a number of CSG products.

### **Hours of Work**

You are expected to work Monday to Friday not less than 42.5 hours per week. A statutory half hour shall be taken each day for a lunch break.

You will be expected to complete a weekly time sheet and submit this by not later than the first working day of the following week. All time sheets are to be submitted to your line manager.